



**Grafton Sustainability Commission**  
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**GRAFTON SUSTAINABILITY COMMISSION**  
**Meeting Minutes**  
**November 7, 2019**

A regular meeting was called to order at 7:00 p.m. The following members were present:

Edward Prisby (chair), Angie Correia, Lindsey Fox, Martin Jahn, Pamela Hill, Barry Smith

The commission reviewed the work of the education and municipal subgroups on gathering data as outlined in the Newton Commission's executive summary.

GSC Chair Ed Prisby distributed subcommittee outlines with workplan deadlines and the following individuals were assigned to each subcommittee:

Cost Structure (Schools) - Amy, Pam, Angie (incl. pattern of use of capital resources)

Cost Structure (Municipal) - Laura, Martin, Barry, Mark

Revenue Structure - Mark, Ed, Lindsey

Capital Structure (Schools) - Amy, Pam, Angie

Capital Structure (Municipal) - Mark, Ed

Decision and Control Structure - TBD

**Action Items:**

12/12/19 - Complete Benchmarking Report Due for Discussion

**Adjournment:** At 8:00 p.m. a motion was made by Ed Prisby to adjourn. Motion seconded by Barry Smith. The motion carried unanimously.

Respectfully submitted,

Amy L. Marr, Clerk  
Grafton Sustainability Commission